



Health & Safety Guidelines Retreats (September 2020)

Church Group Leaders must communicate with participants, parents, and families all COVID-19 health and safety information and related protocols prior to the retreat.

ANYONE WHO MAY HAVE BEEN EXPOSED TO COVID-19 OR WHO IS SHOWING SIGNS OF ILLNESS OF ANY KIND IS NOT PERMITTED ON CAMPUS.

ENHANCED PROTOCOLS & PREPARATION FOR RETREAT

- **Church Group Leaders** must ensure that EVERY PERSON submits a signed waiver upon arrival at camp.
- **Church Group Leaders** must ensure that EVERY PERSON completes a Health Questionnaire and submits it upon arrival at camp.
- **ALL ARRIVALS ON CAMPUS REQUIRE CHECK-IN AND A TEMPERATURE CHECK.**
- **Church Group Leaders** must bring hand sanitizer for each person coming to camp. Alternatively, each person brings his/her own sanitizer to keep on his/her person.
- **Church Group Leaders** must bring bottled water for the group. Traditional hydration stations will not be available. Pineywoods will provide some water, but it is best to supplement what is provided.
- **Church Group Leaders** must ensure each person coming to camp brings his/her own face covering(s).
 - Face coverings must be worn in the Dining Hall building, removed only when eating and drinking.
 - Face coverings must be worn as directed when interacting with Pineywoods Staff, for example, when in the Gift Shop or when participating in the Adventure Park or Giant Swing.
 - Face Coverings must be worn when it is not feasible to maintain six feet of social distancing from members of another group at camp.
 - Inside your group's assigned facilities and outdoors when it is not feasible to maintain six feet of social distancing from another person, wearing a face covering is strongly encouraged.

BEFORE DEPARTING FOR PINEYWOODS

- **Church Group Leaders** must ensure completion of *Health Questionnaires* by parents of minors and adult participants (sponsors, worship leaders, pastors, group leaders, etc.).
- **Church Group Leaders** must ensure completion of *waivers* by parents of minors and adult participants (sponsors, worship leaders, pastors, group leaders, etc.).
- NOTE: Participants will individually submit their signed waivers and health questionnaires at check-in upon arrival at camp.
- **ANY PERSON SHOWING ANY SYMPTOM SHOULD NOT BE ALLOWED TO LEAVE FOR CAMP.**
- **ANY PERSON WHO HAS BEEN EXPOSED TO COVID-19 WITHIN 14 DAYS PRIOR TO YOUR RETREAT SHOULD NOT BE ALLOWED TO LEAVE FOR CAMP.**

ARRIVAL AT PINEYWOODS

1. Upon arrival on campus, check in with camp staff in or near the parking lot. Park and/or proceed as directed by camp staff.
2. Camp staff will guide your group through check-in and temperature checks.
3. **Do not proceed to your meeting or lodging space(s) until cleared by camp staff.**

PROMOTE HEALTHY HYGIENE

Church Group Leaders:

- Remind group members to wash hands with soap for at least 20 seconds several times a day.
- Remind group members to cover coughs and sneezes.
- Remind group members to avoid touching their faces.

Pineywoods Camp:

- Remind staff to wash hands with soap for at least 20 seconds several times a day.
- Remind staff to cover coughs and sneezes.
- Remind staff to avoid touching their faces.
- Provide hand sanitizer at critical locations around camp.

HEALTH & SAFETY MEASURES

Church Group Leaders:

- Will strongly encourage group members to limit close contact (about 6 feet) with each other as much as possible.
- Will remind group members to wear face coverings as outlined in the Enhanced Protocols on page one.
- Will strongly encourage group to correctly wash hands BEFORE AND AFTER meals.
- Will incorporate hand-washing breaks between activities.
- Will remind group members to keep their belongings separated.
- **Will ensure that all persons sleep head to toe in upper and lower bunks in dorms.**
- Will ensure that personal fans are pointed at only one person.

Pineywoods Camp:

- Will deep clean and sanitize all facilities prior to the arrival of each group.
- Will intensify daily cleaning, sanitation, and disinfecting of frequently touched surfaces.
- Will clean and disinfect serving lines, meal tables and chairs after each use.
- Will post signage and reminders regarding health and safety guidelines.
- Will wear face coverings when inside buildings and outdoors when it is not feasible to remain 6 feet apart.

EMPLOYEE & CAMPER MONITORING & PLAN OF ACTION

Church Group Leaders:

- Will check for developments of symptoms throughout the retreat.
- Will IMMEDIATELY notify Pineywoods Camp staff if a group member develops a temperature of 100.0 or above and will coordinate with Pineywoods Camp medical contact to isolate person, to remove their belongings from the dorm, to notify their family to pick them up to go home, and to care for them until they safely leave for home within 8 hours of temperature onset.
- Will prevent another person from moving to the bed/area where the sick person slept and will allow camp staff to disinfect the area.
- If notified from home that a group member has had direct contact with an individual who has a confirmed diagnosis of COVID-19, will send the individual home to stop the spread of COVID-19.

Pineywoods Camp:

- Will train all employees on enhanced health and safety guidelines.
- Will check for developments of symptoms on an ongoing basis.
- Will isolate a staff member with a temperature of 100.0 or above and follow protocols to seek medical attention and/or send him/her home.

DEPARTURE FROM PINEYWOODS

Church Group Leaders:

- When leaving camp, will advise group members to minimize in-person contact for the next 14 days with anyone in an at-risk population.
- Will notify Pineywoods Camp medical contact if member of group tests positive for COVID-19 within 14 days after departure from camp.